


How to Prepare and Present a Poster at the TSHP Annual Seminar Poster Competition



Adapted by Theresa West from 'Student Posters: How to Prepare and Present a Poster at the Professional Meeting'

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Why Should I Prepare a Poster?



- Anyone can prepare a poster!
 - Demonstrates initiative & commitment to pharmacy practice
 - Poster topic incorporates routine job functions
 - You know more than you think
 - It is challenging and fun
- It is a learning experience for you & others
 - Assists others with identifying opportunities for their practice settings

Benefits of Presenting a Poster



- Displays your scholarly work
- Provides recognition of research efforts
- Enhances written & communication skills
- Peer-reviewed process provides an opportunity to be recognized as the category's award recipient
- Builds your CV
- Professional conferences provide a forum to network & learn from others

How Do I Get Started?



- Review the TSHP Poster Competition requirements on the TSHP Research & Education website
 - www.tshp-foundation.org
 - Select Poster Program

When Should I Begin?



- Anytime: Don't wait:
 - Formulate an idea, research it, begin work
 - Identify meeting to present a poster
- 3-6 months prior to the meeting:
 - Review poster competition requirements
 - Meet submission deadline
 - Receive acceptance notification

Submit your Information Prior to the
Deadline



Submission Information
Abstract
Poster

What Are the Requirements?



- **General Requirements** (see website for complete list of requirements):
 - TSHP member
 - Primary author must be registered for the seminar
 - All listed presenters must be registered for the seminar
 - Posters previously submitted at other seminars are not eligible for the award unless otherwise specified; however, these posters may be displayed
 - Travel & expenses associated with the poster are the responsibility of applicant

What Are Abstract Requirements?



- Submission Information & Abstract Requirements (see website for complete list of requirements):
 - Both documents must be submitted electronically through the TSHP website prior to the deadline
 - Alcalde presenters must also submit their information to the Alcalde poster competition (more information can be found on the Alcalde page.
 - Alcalde deadlines are different than the poster competition
 - Disclosures should be provided
 - Document not applicable if nothing to disclose

What Submission Info Is Needed?



- Title of Poster
- Poster Category
- Primary Author Contact Information
 - First listed name is considered primary author which determines the poster category
- Presenting Author Contact Information
- Secondary Author Name(s)
- Acknowledgement of previous display
- Disclosures

How Do I Select a Title?



- Focus on your interests
- Identify on-going projects within your organization
- Select a new project to implement within your organization &/or community
- Check with colleagues, co-workers & faculty that may be working on projects of interest

Research: Where to Start?



- Limit your search to current articles
 - Start by setting limits to the previous year
 - If unsuccessful, set limit to last two years
- Focus on utilizing journals specific to your topic of interest
- Avoid excessive use of internet sites
 - Internet sites used should be reputable site

How Do I Determine the Poster Category?

- Practitioners may select from four categories
 - Administrative/Practice Management
 - Professional practice management issues
 - Clinical
 - Pt care delivery, therapy & outcomes
 - Education
 - Pt, healthcare practitioner & community education
 - Educational planning, development & conduct for professional practice
 - Leadership
 - Leadership concepts, programs, practice & research

How Do I Determine the Poster Category?



Regardless of the 4 pharmacist categories, the following practitioners submit in these categories:

- Resident/Fellow/Post-Graduate
 - Pharmacists enrolled in one of these programs
- Student
 - Enrolled in a pharmacist academic program
- Technician/Technician Student
 - Practicing in a pharmacy setting
 - Enrolled in an academic pharmacy technician program

How Do I Prepare the Abstract?



- Format
 - 10 pt Times Roman, left justified, no special formatting or graphics
- Abstract should include the following:
 - Title, Primary Author, Contact Info, Institution, City, State, Poster Category, Seminar Info if previously presented & Disclosures
- Limit the following to 250 words or less
 - Background, Objective(s), Methods or Procedures, Results & Conclusions

What Are Poster Requirements?



- Poster Presentation Requirements

(see website for complete list of requirements):

- Document must be submitted electronically through the TSHP website prior to the deadline
- Posters are peer-reviewed based upon the following
 - Merit of work
 - Methodology, data information, soundness of conclusions
 - Originality
 - Significance to pharmacy
 - Quality
 - Format & professional appearance

Poster Design Considerations



- Provide strong introduction, short & to the point
- Use simple graphs, tables & diagrams
- Use consistent font for ease of reading
- Keep the design & colors simple
- Utilize good flow/organization of information
- Use bullets over paragraphs whenever possible
- Proof poster using multiple sources
- Be sure to include references & disclosures

Poster Session Time!



- Set-up poster by designated display time
- Dress professionally
- Be prepared to answer questions
- Provide an unbiased & scientific approach
- Have fun & inspire others to participate
- Be on time to the Poster Session as award winners are identified during the session poster using multiple sources
- Award winners should attend the Installation Luncheon to be recognized